

**BOARD OF VOCATIONAL NURSING
AND PSYCHIATRIC TECHNICIANS**

2535 CAPITOL OAKS DRIVE, SUITE 205
SACRAMENTO, CALIFORNIA 95833-2945
TELEPHONE (916) 263-7800; FAX (916) 263-7859
INTERNET ADDRESS: <http://www.bvnpt.ca.gov>

**REGULAR BOARD MEETING**

DATE: Thursday, February 20, 2003

PLACE: Sheraton Suites San Diego
Maestro Room
701 A Street
San Diego, California 92101
(619) 696-9800
Fax (619) 696-1555

TIME: 9:00 a.m.

1. Call to Order.
2. Review and Revision of 2003 Policies and Goals.
3. Review and Revision of Strategic Plan.
4. Review of Board Member Role and Responsibilities.
5. Closed Session – Examinations (not open to the public) Government Code Section 11126(c)(1).
6. Closed Session – Executive Officer's Annual Performance Appraisal (not open to the public) Government Code Section 11126(a)(1).

The mission of the Board of Vocational Nursing and Psychiatric Technicians is to protect the public welfare by ensuring that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice and by educating consumers of their rights.

THIS MEETING FACILITY IS ACCESSIBLE TO THE PHYSICALLY DISABLED. REQUEST FOR AGENDA INFORMATION OR ACCOMMODATIONS FOR THE DISABLED SHOULD BE MADE TO THE BOARD OFFICE AT 2535 CAPITOL OAKS DRIVE, SUITE 205, SACRAMENTO, CALIFORNIA 95833, ATTENTION KIM FRANKLAND, OR BY CALLING (916) 263-7845, OR, FOR THE HEARING IMPAIRED, TDD (916) 322-1700, NO LESS THAN FIVE (5) DAYS PRIOR TO THE ACTUAL BOARD MEETING DATE.

GOVERNMENT CODE SECTION 11125.7 PROVIDES THE OPPORTUNITY FOR THE PUBLIC TO ADDRESS EACH AGENDA ITEM DURING DISCUSSION OR CONSIDERATION BY A STATE BODY. TOTAL TIME ALLOCATED FOR PUBLIC COMMENTARY MAY BE LIMITED.

ALL BOARD MEETING DATES AND LOCATIONS ARE SUBJECT TO CHANGE. MEETING TIMES ARE APPROXIMATE AND AGENDA ITEMS MAY BE TAKEN OUT OF ORDER. INTERESTED PARTIES SHOULD CALL THE BOARD AT (916) 263-7845 TO CONFIRM THE DATE AND SPECIFIC MEETING SITE OF ANY BOARD MEETING OR ACCESS THE BOARD'S WEB SITE AT <http://www.bvnpt.ca.gov>.

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**REGULAR BOARD MEETING**

DATE: Friday, February 21, 2003

PLACE: San Diego Concourse
202 C Street
Copper Rooms
San Diego, CA 92101
(619) 615-4100
Fax (619) 615-4115

TIME: 8:30 a.m.

1. Call to Order.
2. Introduction of Board Members and Staff.
3. Introduction of Accredited Schools Represented at Meeting.
4. Election of 2003 Board Officers.
5. Information Only: President's Message.
Board President
 - A. Board Procedures
 - B. Public Comment
6. Information Only: Executive Officer's Report.
Teresa Bello-Jones, Executive Officer
7. Approve/ Not Approve/ Modify: Consent Calendar Items.
 - A. Adoption of November 7-8, 2002, Board Meeting Minutes.
 - B. Ratification of Executive Officer's Actions Regarding Vocational Nursing and Psychiatric Technicians Relative to Applications; Licenses; Enforcement; Faculty; and Facilities.

The mission of the Board of Vocational Nursing and Psychiatric Technicians is to protect the public welfare by ensuring that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice and by educating consumers of their rights.

- C. Ratification of Nursing Education Consultants' Reports Concerning Authorization of Minor Program Changes for Vocational Nursing and Psychiatric Technician Programs.
8. Information Only: Establishment of a New Passing Standard for the Psychiatric Technician Licensing Examination.
Tracy A. Ferrel, Ph.D., Chief, Office of Examination Resources; and Raul Villanueva, Project Manager, Office of Examination Resources, Department of Consumer Affairs
9. Presentation of 2002 Annual Report.
Teresa Bello-Jones, Executive Officer
10. Presentation of 2003 Goals and Priorities.
Teresa Bello-Jones, Executive Officer
11. Approve/ Not Approve/ Modify: Education and Practice Committee Recommendations.
Ann Shuman, Supervising Nursing Education Consultant
- Vocational Nursing and Psychiatric Technician Rules and Regulations: Regulatory Concepts Relative to Curriculum Content.
12. Approve/ Not Approve/ Modify: Enforcement Committee Recommendations.
Cheryl Anderson, Nursing Education Consultant
- Vocational Nursing and Psychiatric Technician Rules and Regulations: Regulatory Concepts Relative to Consumer Complaint Disclosure; and Substantial Relationship Criteria; and Criteria for Rehabilitation.
- Procedure Relative to Petition for Early Termination of Probation.

13. Approve/ Not Approve/ Modify: Nursing Education Consultants' Recommendations Regarding Vocational Nursing and Psychiatric Technician Programs.

Ann Shuman, Supervising Nursing Education Consultant

- A. American Career College, Los Angeles, Vocational Nursing Program - Request to Admit Students.
- B. American Career College, Orange County, Vocational Nursing Program - Request to Admit Students.
- C. B & R Nursing School - Request to Begin a Vocational Nursing Program.
- D. Boston Reed/Martinez Adult Education Center - Request to Begin a Vocational Nursing Program.
- E. California Career College Vocational Nursing Program - Report of Initial Accreditation Survey Visit; and Request to Replace Graduating Students.
- F. California Paramedical and Technical College, Riverside, Vocational Nursing Program – Request to Admit Students.
- G. Casa Loma College, Los Angeles, Vocational Nursing Program - Request to Admit Students.
- H. Concorde Career Institute, Garden Grove, Vocational Nursing Program - Report of Program Records Survey for Continued Accreditation.
- I. Cypress College Psychiatric Technician Program - Request to Increase Class Size.
- J. Four-D Success Academy Vocational Nursing Program - Request to Admit Students.
- K. Glendale Career College Vocational Nursing Program - Request to Admit Students.
- L. Hacienda La Puente Psychiatric Technician Program - Request to Admit Students.
- M. Healthcare Education Advancement Center - Request to Begin a Vocational Nursing Program.

- N. Imperial Valley College Vocational Nursing Program – Report of Program Records Survey for Continued Accreditation.
- O. Merritt College Vocational Nursing Program - Report of Continued Accreditation Survey Visit.
- P. Mt. San Jacinto College Vocational Nursing Program - Report of Program Records Survey for Continued Accreditation.
- Q. Nursing Care Providers, South San Francisco, Vocational Nursing Program – Placement on Provisional Accreditation; and Request to Admit Students.
- R. Pacific College Vocational Nursing Program - Request to Admit Students; and Request to Admit a Class.
- S. Poway Unified School District Vocational Nursing Program - Program Closure.
- T. San Bernardino Adult School Vocational Nursing Program - Request to Increase Frequency of Admissions; and Request for Major Curriculum Revision.
- U. San Leandro Adult School - Request to Begin a Vocational Nursing Program.
- V. Simi Valley Adult School Vocational Nursing Program – Report of Program Records Survey for Continued Accreditation.
- W. Summit Career College Vocational Nursing Program – Report of Program Records Survey for Continued Accreditation; Request to Admit Students; and Request to Increase Frequency of Admissions.
- X. Ukiah Adult School Vocational Nursing Program – Report of Continued Accreditation Survey Visit; and Request for Major Curriculum Revision.
- Y. West Hills College Psychiatric Technician Program - Request to Admit Students; and Request to Increase Frequency of Admissions.

14. Public Comment Period.

[Individuals may appear before the Board at this time to discuss items not on the agenda; however, the Board can take no official action on these items. Government Code Section 11125.7(a).]

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